

City of Newburgh
Department of Recreation/Youth Bureau
March 8, 2010
Monthly Progress Report

Department Major Accomplishments

Team effort accomplishments

- Submission of 2010 OCYB Annual Budget for Playground on Wheels, Administrator, and Youth Voice Program – 3/ 8/10
- Designed Summer Camp 2010 Brochure and Applications -2/10
- Revised recreation building usage application – 2/10
- Implemented a binder for all building usage applications and documents-2/10
- Implemented Horizon on Hudson Newsletter-2/10
- Revised Recreation Activity Fees – 3/10
- Implemented 21st. Century Adult ESL and GED program -2/10
- Submission 21st. CLC mid report – 2/10
- Bi-weekly staff meeting – 2/10
- Planned HOH Family Pot Luck dinner and youth display -2/24/10
- Designed 21 CLC Saturday Activities- 2/10
- HOH site monitor using the CYS/Youth Bureau Manual - 2/10
- Implemented a Fire Drill safety plan for HOH- 2/10
- Implemented a Showcase at HOH – 2/10
- Designed PowerPoint presentation for HOH – 2/10
- 21st Staff trained to used City Span (data base for 21st programs) – 2/10
- Coordinated NYC trip to Wax Museum and Sylvia Restaurant for 21st CLC students-2/10
- Designed Radio Station for Youth and Adults issues -2/10
- Ongoing meetings with NJH, NFA and HOH administrators and teachers
- Ongoing monthly board meetings (Team Newburgh, Youth Bureau, HATS, NNO, MISN,)
- Developed a vendor scheduled for NJH and NFA 2/2010
- VISTA designing a Youth Leadership Advisory – 1/10
- Submission of VISTA 90 days progress report (Arlette) – 2/10
- Supported Gun Buy Back (VISTA) 2/10
- Ongoing Neighborhood Ass. Meeting – (VISTA)
- Recognition Day Presentation for Barbra Simon and Kimberly Bersin (VISITA) 2/10
- Ongoing Faith Based Outreach (Arlette)
- Ongoing providing information on programs and activities for City web site
- Coordinating Youth Pride Parade ongoing – 4/10
- Coordinating Debutante and Gent Ball – 4/10

Goals

- Designed a Web Site for department
- Radio Station kick –off 4/10
- In Partnership with Performing Arts and Best Resource developing Professional Training for staff and local Community Based O
- In Partnership with Performing Arts and Best Resource designing a camp Field Day for local City of Newburgh Camps
- In partnership with Board of Education and Newburgh Free Library planning and coordinating Family Reading Day-5/10
- Coordinating a Girls Circle self esteem/healthy life style walkathon in partnership with other CBO partners
- Implement an internship program with local business for high school students in 21st. CLC
- Secure pool application for permit
- Start collecting 21st CLC data and inputting data into City span
- In Collaboration with Hudson Valley Fatherhood Alliance presents public conversation on Fatherhood
- Coordinating 21st art work display at City Hall
- Planning a community mural wall
- Advanced Youth Developing training for 21st. CLC staff. Community Collaboration training. Green Works training, Grant Writing training, Community Organization training and other Professional Training for Department staff and VISTA
- Coordinate summer camp trips
- Implement a parent advisory board for each sites
- Designed parent series of workshops
- In Partnership with World Monument, Enlarged School District, and Habitat to designed an elective credit for 21st.CLC students that participate in Summer 2010 Learning Program